

SITE SAFETY RULES

Woodhill Sands Trust

Woodhill Sands Trust is committed to providing and maintaining, so far as is reasonably practicable, a safe and healthy environment for workers, contractors, volunteers, visitors, riders, spectators, and all other persons on site.

All persons entering or working at the facility are required to follow these Site Safety Rules and comply with any reasonable health and safety instructions issued by Woodhill Sands Trust, event officials, or the person in charge.

General Site Requirements

All visitors must have authorisation before entering any area that is restricted or not open to the public.

- Be aware that horses can be unpredictable and may react unexpectedly.
- Follow all site signage, barriers, directions, and safety instructions.
- Keep all work and activity areas safe, tidy, and free from hazards where practicable.
- Maintain an appropriate standard of housekeeping and personal hygiene at all times.
- Be aware of your surroundings and potential hazards before commencing any activity.
- Equipment and Machinery Safety
 - Inspect equipment, vehicles, and machinery for safety and defects before use.
 - Plant, machinery, and equipment must only be operated by trained, competent, and authorised persons.
 - Machinery must not be operated without the required guards or with damaged guards.
 - Safety devices, guards, and warning systems must not be removed, bypassed, or tampered with.
- Keep clear of moving machinery, vehicles, and equipment at all times.
- Vehicles may only be driven by properly licensed, trained, and authorised personnel.
- Personal Protective Equipment (PPE)
 - Approved personal protective equipment (PPE) must be worn where required by site rules, risk assessments, signage, or task requirements.
 - Any PPE provided must be worn and maintained correctly.

Wear suitable clothing and footwear for the activity being undertaken.

Hazard and Risk Management

- Identify hazards and take appropriate steps to eliminate, isolate, or minimise risks where possible.
- Before commencing any new task, activity, or project, consider potential hazards and discuss appropriate controls.
- Contractors must be aware of, and cooperate with, overlapping health and safety duties and responsibilities.
- Follow recommended procedures when handling hazardous substances or materials.
- Intervene where safe to do so, or report any unsafe act, unsafe condition, or imminent danger immediately.
- Incident Reporting
- All accidents, injuries, incidents, hazards, and near misses must be reported to the person in charge as soon as possible.
- Serious incidents and emergencies must be reported immediately.

Access and Emergency Safety

- Keep aisles, exits, accessways, driveways, emergency access routes, and fire-fighting equipment clear at all times.
- Familiarise yourself with site emergency procedures upon arrival.
- In the event of an evacuation or emergency, follow all instructions from emergency services personnel, event officials, venue staff, or the person in charge.
- The designated emergency assembly point is located **near the toilet facilities**.
- All persons must proceed to the assembly point when directed and remain there until further instructions are given.

Shared Responsibility

Health and safety are everyone's responsibility. Every person on site is expected to take reasonable care of their own health and safety and that of others who may be affected by their actions, and to actively contribute to maintaining a safe environment for all.